



UN Development Programme

Egypt - Cairo

Award ID: 00044541

Award Title: Support to legal Aid and Disputes Settlement in Family Courts

Start Year: 2008

End Year: 2011

Implementing Partner (Executing Agency): National Execution

Budget (US\$) as of Last Revision on 1-October-2009

Donor	Fund	Amount
UNDP	04000 TRAC (Lines 1.1.1 and 1.1.2)	405,000.00
DFID	41602 UNDP TF For ARAB HDR	41,569.22
DEN	41603 ArabHDR-Denmark STF	55,834.81
Total Budget (2009 and Beyond)		502,404.48
Total Expenditure (2008 and Prior)		112,595.97
Award Total		615,000.00
Unprogrammed/Unfunded		0.00

Responsible Party

(Implementing Agent): EGY Ministry of Justice

Revision Type: Substantial Revision 2

Brief Description:

The purpose of this substantive project budget revision is to extend the project duration for 2 years and to increase the project budget by UNDP TRAC II funds of US\$400,000. This project extension builds on the achievements of the pilot demonstration to establish legal aid offices in the family courts in Suez and Beni-Souef governorates as well as strengthening the role of the Dispute Settlement Offices.

The justification for this project extension is attached hereto.

Agreed by:

Signature

Date

Name/Title

Executing Agency:

H.E. Counselor Ossama Attawia,
Assistant Minister of Justice,
Ministry of Justice

Government:

26/10/2009

H.E. Ambassador Bassem Khalil,
Deputy Assistant Foreign Minister
and Director of International
Cooperation Department, Ministry of
Foreign Affairs

UNDP:

26/oct/2009

Mr. Mounir Tabet, Country Director

Justification for Project Extension

I. Background

1. It is the policy of the Ministry of Justice (MOJ) to strengthen the Egyptian Legal System through improving the service delivery by courts and through the automation of the different phases of appeal to enhance access to justice. The Ministry attaches high priority to the development of the judicial as well as the administrative capacity of courts which is to be achieved through continuous training and exposure to international best practices and comparative experiences.
2. The first phase of collaboration between UNDP and MOJ started in July 2008 and resulted in the establishment of two legal aid offices in two family courts in the Governorates of Suez and Beni Souef and capacity building for the staff of the dispute settlement offices as well as the newly recruited staff for the legal aid offices. During the period from March – April 2009, the legal Aid Office in the Beni Souef Family Court actually addressed 103 legal aid cases while the Legal Aid Office in the Suez Family Court addressed 78 cases. The detailed achievements of phase I of the project are reflected in the in the Project Progress Report which was presented to the Project Board Meeting held in September 2009.
3. According to the Protocol of Cooperation signed between the MOJ and the Ministry of State for Administrative Development (MSAD), the automation of the of family courts is the cornerstone to upgrade service delivery of family jurisdiction (database of court cases; immediate update of decisions and decrees) which is an important component of the work cycle of the legal aid offices. It is worth mentioning that the (MSAD) development will contribute parallel funding to the project through the signed Protocol with the Ministry of Justice to support all project activities relates to ICT.

II. Project Strategy

4. The Ministry of Justice and UNDP jointly agreed to extend the project for two years (1 October 2009 through 30 September 2011) the project with a view to:
 - a. Set up three Legal Aid Offices in the Family Court of Zananeery in Cairo; Luxor Family Court and the Family Court in Alexandria in addition to introducing a number of new activities depending mainly on the available information of the cases. This will be achieved using mechanisms executed through the Protocol of Cooperation signed between the Ministry of Justice and the Ministry of State for Administrative Development, taking into consideration the interests of both courts and litigants. The additional contribution by the Ministry of Administrative Development will enable the project to identify approximately five additional Family Courts and dispute settlement offices to expand the coverage of the project activities subject to the availability of funds within the project.
 - b. Establish coordination between the Project Management Unit (PMU) and the Judicial Information Center of the Ministry of Justice as well as the Ministry of State for Administrative Development. The purpose of this activity is to extrapolate the available data in some family courts, and develop the Electronic Judicial Service for family Courts which will include the data of prosecuted cases, resolutions and the

dates of hearings.....etc. This would enhance access to information by all litigants. It would be applied through technological services which will be available in cooperation with the Judicial Information Centre. Both the Ministry of Communications and the Ministry of State for Administrative Development took positive steps in this regard through expanding the internet coverage to several villages and cities in addition to the automation of courts and prosecution offices.

- c. establish a video conference unit in one of the courts in Lower Egypt to facilitate distance learning/training and conferences. Connecting these courts with The National Centre for Judicial studies will support training and exchange of experience in the field of family jurisdiction and will facilitate the organization of meetings between Egyptian judges and their peers in different countries such as France to share their best practices.
 - d. Build capacity of the staff of family courts mainly judges as well as personnel in Legal Aid and Disputes Settlement offices. Workshops will be held to update judges on the practical applications of family laws and will enhance their mediation skills. The employees of the Legal Aid offices, will be trained with the help of the experienced employees of the legal aid offices who have been recruited and trained in the first phase of the project. Training courses for the employees of Disputes Settlement offices will include communication skills, negotiation/mediation skills and computer skills as well as family law and its applications.
 - e. Establish electronic network between legal aid offices in the Governorates of Suez and Beni Souef on the one hand and with the Nasser Bank on the other hand to facilitate the implementation of the court decisions with regards to the payment of alimony for women .connections for female litigants to help save time and effort. In this regard, the project will build on the electronic system during the first phase of the project.
 - f. Provide the Family Courts of Zananeery, Luxor and Alexandria with computers, furniture, necessary tools, and air conditioners. This will take place within the framework of coordination and cooperation with the Ministry of Justice which will contribute in modernizing the infrastructure of the family court of Zananeery according the updated strategy for both Dispute Settlements and Legal Aid offices.
5. The strategic importance of this project for Egypt is based on the operationalization and facilitation of access to justice by litigants in family courts especially women, which is in accordance to the millennium development goals as well as the efforts of the Egyptian Government to enhance the situation of women and to modernize the justice sector through improving case management. The project will especially focus on capacity development through training and benefitting from international experiences and best practices as well as the deployment of ICT to strengthen capacities of Human Resources in family courts as well as operationalizing monitoring and evaluation for project activities.
6. The collaboration between the Ministry of Justice and UNDP is designed to implement administrative and judicial reform with a view to enhance citizen's access to justice. The project also supports family courts to enhance the quality of services to citizens through the setting up of additional legal aid offices and support to dispute settlement offices. This is in addition to enhancing e-services for citizens which will be integrated with the ongoing automation programme that is currently being implemented by the MSAD within the framework of the protocol signed with Ministry of Justice.

7. Three family courts have been identified to be part of the up-scaling of this new phase of the project namely the Zananeery Family Court, Family Court in Luxor and the Family Court in Alexandria, and in this framework the MOJ in cooperation with MSAD (the Protocol of Cooperation) will contribute to support the ICT infrastructure of selected family courts to help the project in achieving its objectives.. The project will co-operation with the Judicial Information Center and MSAD to establish the database for family courts. It will also cooperate with the Bank of Nasser to provide more services to litigants in the three selected courts. It should be noted the possibility of working on the establishment of other offices depending on the availability of the necessary financial support. The project will also co-operate with the Judicial Inspection Department in support of judges in Family courts.

III. Project Results and Resources Framework

Intended Outcome as stated in the Country Programme Results Action Plan (CPAP) and Resource Framework (CPAP): Fair and efficient administration of justice is in place

Outcome indicators as stated in the Country Programme Action Plan (CPAP) Results and Resources Framework, including baseline and targets: Institutional and human resource capacity of the judicial sector increased and court operations enhanced, with particular emphasis on family courts, in distinct geographical locations in the country

Applicable Strategic Plan Focus Area: Governance

Partnership Strategy: co-operation with the Ministry of State for Administrative Development ; Judicial Information Center; National Center for Judicial Studies

Project title and ID (ATLAS Award ID): Support to Legal Aid and Disputes Settlement in Family Courts

INTENDED OUTPUTS	OUTPUT TARGETS FOR (YEARS)	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	INPUTS
<p>Output: Strengthened access to justice in Family Courts</p> <p>Baseline:</p> <ul style="list-style-type: none"> - Two legal aid offices are operational - Family courts are not automated - No web-access to family courts <p>Indicators:</p> <ul style="list-style-type: none"> - Number of cases managed by the legal aid offices 	<p>Targets for 2009</p> <ul style="list-style-type: none"> - Contract with the OUDA is signed - AWP is approved <p>Targets for 2010</p> <ul style="list-style-type: none"> - The additional legal aid offices are operational 	<p>Activity Result 1: Up-scaling the implementation of Legal Aid offices and upgrading of DSOs in at least three additional Family Courts</p> <ol style="list-style-type: none"> a. Select legal researchers for the legal aid offices from within the courts or the prosecution offices b. Identify additional family courts to expand the coverage of project activities based on the availability of project funds c. Seek ministerial / administrative decree to appoint the staff for the Legal Aid offices d. Constitute a committee in MOJ to follow up and assess the needs and performance of the legal aid offices e. Establish the premises for the new Legal Aid Offices in the Family Courts of Alexandria, Luxor and Zananeery. f. Equip the new Legal Aid Offices each with 2 computers, 2 air conditioners, furniture, and linking them to electronic systems that have been developed within the framework of the cooperation protocol between the MOJ and MSAD g. Upgrade the facilities of the Disputes Settlement offices in the Family Courts of Alexandria, Luxor and Zananeery. 	<p>PMU</p> <p>UNDP</p> <p>Ministry of Justice</p> <p>Consultants</p> <p>MSAD</p>	<p>National consultants</p> <p>Equipment</p> <p>Budget: \$101,598</p>

<p>- Policy paper to further strengthen capacity of family courts is adopted</p>	<p>Targets for 2010</p> <ul style="list-style-type: none"> - Capacity response for family courts outlined and implemented - Capacity development response for DSOs outlined and implemented - First phase of competitions for legal research implemented <p>Targets for 2011</p> <ul style="list-style-type: none"> - Second phase of competitions for judges implemented - Policy paper based on findings of legal research 	<p>Activity Result 2: Enhanced institutional capacity of Family Courts</p> <ol style="list-style-type: none"> a. Conduct capacity assessment of family courts, identify gaps and develop response in terms of training requirements for judges and administrative personnel b. Conduct capacity assessment of DSOs, identify gaps and develop response in terms of training requirements for sociologists and psychologists and legal staff c. Organize peer learning for staff of DSOs d. Organize 2 training courses for employees of legal aid offices to enhance their abilities (in the areas of administrative and judicial affairs as well as ICT) e. Organize focus group discussions for judges of family courts to assess the impact of automation and legal aid offices of family courts on the efficiency of case management and their judgment f. Conduct capacity assessment of the Judicial Inspection Department of the MOJ to develop knowledge products and guidelines in support of judges in Family courts g. Organize competitions for legal research for judges in support of family law and family courts h. Constitute a committee of senior judges to evaluate researches and present awards i. Consolidate policy paper based on findings of legal research 	<p>PMU National Judicial Training Center Courts</p>	<ul style="list-style-type: none"> - Training courses - Workshops - National Consultants
<p>Targets for 2009</p> <ul style="list-style-type: none"> - Contact established with Judicial Information Center <p>Targets for 2010</p> <ul style="list-style-type: none"> - Capacity development response for Judicial Inspection Department outlined and implemented - First training through video conference organized for family courts in lower Egypt - Database for Family courts 	<p>Activity Result 3: Enhanced Access to Justice through ICT</p> <ol style="list-style-type: none"> a. Coordinate with the Judicial Information Center and the MSAD to update the database in the selected family courts. b. Meet with the Director of Judicial Information Center to establish the data-base for family courts within e-government service on the government portal. c. Implement automation of selected family courts in cooperation with MSAD. d. Recruit national consultants. e. Develop an MoU between the MOJ project and Nasser Bank f. Electronically link legal aid offices in selected courts to Nasser Bank to provide the necessary information to expedite the collection of alimonies by women 	<p>Ministry of Justice Judicial Information Center MSAD Nasser bank UNDP</p>	<p>Data base Equipments A guide</p> <p>Budget: \$ 78,635</p>	

<p>accessible through www.egypt.gov.eg</p> <p>Targets for 2011</p> <ul style="list-style-type: none"> - A number of signs and electronic boards for litigants in the courts. - Provide the number of 6000 copies of the pilot guide pilot - and its distribution within and outside the court. 		<p>g. Seek ministerial/administrative decree to establish a video conference unit/facility in one of the family courts in Lower Egypt.</p> <p>h. Procure the necessary equipment for the video conference unit /facility</p> <p>i. Organize training of family court personnel on the use of the video conference unit/facility in line with the National Center for Judicial Studies</p> <p>j. Inaugurate the video conference unit with the presence of the Minister of Justice</p> <p>k. Organizing a workshop on family legal cases using the video-conference unit/facility</p> <p>l. Conduct capacity assessment of the Judicial Inspection Department of the MOJ to identify ICT capacity gaps and needs in support of inspection of family courts</p> <p>m. Providing courtrooms with electronic information boards.</p> <p>n. Revise the guide for litigants in family courts</p> <p>o. Publish revised guide for litigants</p>		
<p>Targets 2010</p> <ul style="list-style-type: none"> - Completion of the workshop - Report on the recommendations of the negotiation session - Report on the study tour abroad <p>Targets 2011</p>		<p>Activity Result 4: Identification of international and comparative experiences to enhance the performance of family courts</p> <ol style="list-style-type: none"> a. Organize joint workshop between the judges of the French family courts and their counterparts in Egypt to exchange experiences. b. Invite international judicial expertise to a forum with Egyptian judges in family courts c. Mobilize international expertise to conduct training for judges in family courts on mediation skills d. Organize one study tour for judges to selected best practices in the implementation of family courts and/or implementation of the legal aid system 	<p>Budget: 30,565</p> <p>USD</p>	
<p>Targets 2009</p> <ul style="list-style-type: none"> - PMU operational - AWP endorsed <p>Targets 2010</p> <ul style="list-style-type: none"> - Project Board Meeting <p>Targets 2011</p> <ul style="list-style-type: none"> - Project evaluation Report 		<p>Activity Result 5: Project Management Unit (PMU)</p> <ol style="list-style-type: none"> a. Upgrade premises of the PMU b. Recruit Project Manager and PMU team c. Prepare Project Annual Work Plan d. Develop and Implement a communications strategy e. Organize Project Board Meeting f. Conduct Annual project audit g. Conduct project evaluation 	<p>Budget: 127,402</p> <p>USD</p>	

IV. Annual Work Plan Year: 2009

EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Funding Source	Budget Description
Output 1 <i>Baseline:</i> <i>Indicators:</i> <i>Targets:</i> <i>Related CP outcome:</i>	Activity Result 1: Up-scaling the Implementation of Legal Aid offices and upgrading of DSOs in at least three additional Family Courts a. Select legal researchers for the legal aid offices from within the courts or the prosecution offices b. Identify additional family courts to expand the coverage of project activities based on the availability of project funds c. Seek ministerial / administrative decree to appoint the staff for the Legal Aid offices d. Constitute a committee in MOJ to follow up and assess the needs and performance of the legal aid offices				✓			USD 9,500
	Activity Result 2: Enhanced institutional capacity of Family Courts a. Conduct capacity assessment of family courts, identify gaps and develop response in terms of training requirements for judges and administrative personnel b. Conduct capacity assessment of DSOs, identify gaps and develop response in terms of training requirements for sociologists and psychologists and legal staff				✓			USD 1,260
	Activity Result 3: Enhanced Access to Justice through ICT a. Coordinate with the Judicial Information Center and the MSAD to update the database in the selected family courts. b. Meet with the Director of Judicial Information Center to establish the data-base for family courts within e-government service on the government portal.				✓			USD 10,678

	Activity Result 5: Project Management Unit (PMU) a. Upgrade premises of the PMU b. Recruit Project Manager and PMU team c. Prepare Project Annual Work Plan f. Conduct Annual project audit				✓				USD 15,365
TOTAL									36,803

V. Annual Work Plan Year: 2010

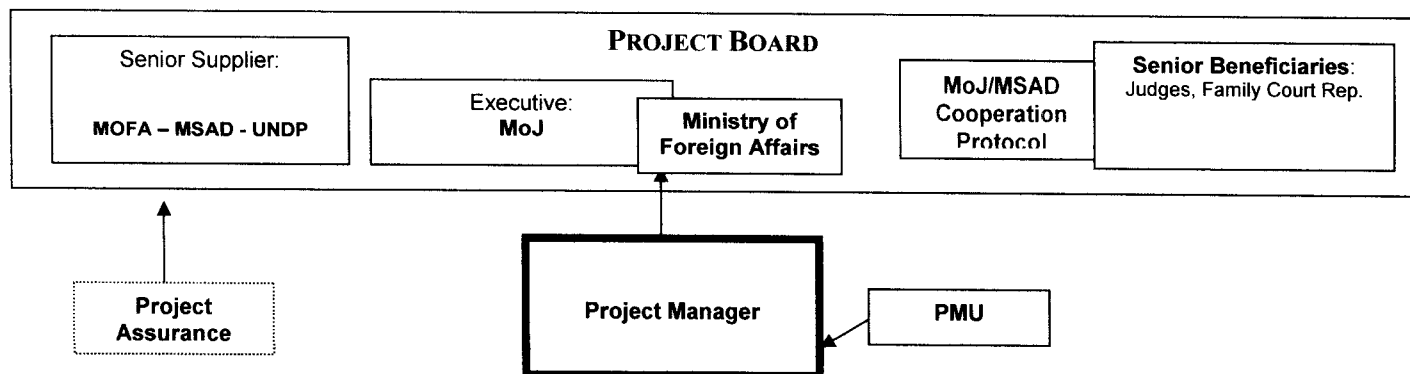
EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions				TIMEFRAAME				RESPONSIBLE PARTY	PLANNED BUDGET		
	Q1	Q2	Q3	Q4	Funding Source	Budget Description	Amount					
Output 1 Baseline: Indicators: Targets: Related CP outcome:	Activity Result 1: Up-scaling the Implementation of Legal Aid offices and upgrading of DSOs in at least three additional Family Courts h. Establish the premises for the new Legal Aid Offices in the Family Courts of Alexandria, Luxor and Zananeery. i. Equip the new Legal Aid Offices each with 2 computers, 2 air conditioners, furniture, and linking them to electronic systems that have been developed within the framework of the cooperation protocol between the MOJ and MSAD j. Upgrade the facilities of the Disputes Settlement offices in the Family Courts of Alexandria, Luxor and Zananeery				X	X						USD 52,000
Activity Result 2: Enhanced institutional capacity of Family Courts c. Organize peer learning for staff of DSOs d. Organize 2 training courses for employees of legal aid offices to enhance their abilities (in the areas of administrative and judicial affairs as well as ICT) e. Organize focus group discussions for judges of family courts to assess the impact of automation and legal aid offices of family courts on the efficiency of case management and their judgment f. Conduct capacity assessment of the Judicial Inspection Department of the MOJ to develop knowledge products and guidelines in support of judges in Family courts					X	X		✓				USD 27,615

	<p>Activity Result 3: Enhanced Access to Justice through ICT</p> <ul style="list-style-type: none"> c. Implement automation of selected family courts in cooperation with MSAD. d. Recruit national consultants. e. Develop an MoU between the MOJ project and Nasser Bank f. Electronically link legal aid offices in selected courts to Nasser Bank to provide the necessary information to expedite the collection of alimonies by women g. Seek ministerial/administrative decree to establish a video conference unit/facility in one of the family courts in Lower Egypt. h. Procure the necessary equipment for the video conference unit /facility i. Organize training of family court personnel on the use of the video conference unit/facility in line with the National Center for Judicial Studies j. Inaugurate the video conference unit with the presence of the Minister of Justice 							USD 38,674
	<p>Activity Result 4: Identification of international and comparative experiences to enhance the performance of family courts</p> <ul style="list-style-type: none"> e. Organize joint workshop between the judges of the French family courts and their counterparts in Egypt to exchange experiences. f. Invite international judicial expertise to a forum with Egyptian judges in family courts 			X	X			
	<p>Activity Result 5: Project Management Unit (PMU)</p> <ul style="list-style-type: none"> d. Develop and implement a communications strategy e. Organize Project Board Meeting f. Conduct Annual project audit 	X	X		X			USD 94,213
TOTAL								212,502

VI. Management Arrangements

The project will be nationally executed and implemented in accordance with the UNDP NEX guidelines. The management arrangements for this project are in line with the UNDP requirements as reflected in the UNDP User Guide and are as follows:

A. The Project Organization Structure



1. **The Project Board:** A Project Board will be established to take executive management decisions and to provide guidance to the Project Manager, including approval of project revisions and of the project's annual workplan. Project assurance reviews by this group are made at designated decision points during the running of the project or as necessary when raised by the Project Manager. The Board contains three roles: an Executive to chair the group, a Senior Supplier to provide guidance regarding the technical feasibility of the project, and a Senior Beneficiary to ensure realization of project benefits from the perspective of project beneficiaries.

The Group will meet annually (or more frequently if necessary) and will be composed of:

- The Executive Role: The Ministry of Justice
- Senior Supplier: The Ministry of Foreign Affairs, MSAD, UNDP
- Senior Beneficiaries: Judges, DSOs and Family Courts

The Project Manager will act as secretariat for the group (organization structure), being responsible for convening the meetings, preparing the agenda, overseeing preparation of materials for presentation to the meeting and for preparing and distributing minutes of the meetings.

2. **Project Assurance:** This role is held by UNDP and supports the Project Board by carrying out objective and independent project oversight and monitoring functions. This role ensures appropriate management milestones are managed and completed.
3. **The Project Manager** is responsible for the day-to-day implementation of the project in coordination with the Governance Center's Director. This includes ensuring the quality and timeliness of all project activities and outputs and supervising the work of

consultants; requesting the advancement of project funds; preparing Quarterly and Annual Progress Reports; liaising with the Project Assurance role, and requesting ad-hoc directions from the Project Board when required. The draft terms of reference are attached as Annex 1.

4. Project Management Unit:

The Project Support will provide project administration and management support to the Project Manager as required by the needs of the project or Project Manager.

5. The Operational Unit for Development Assistance (OUDA): The recruitment of local staff/consultants and the procurement of equipment may be implemented by OUDA. Any OUDA fees will be charged to the respective budget lines.

6. UNDP CO Implementation Support Services (ISS) and support to national execution: ISS will be recovered based on actual costs and will be charged to Activity Result 4: Project Management Unit Established, budget line: 71400 Contractual Services Individuals

VII. Monitoring Framework and Evaluation

7. Project monitoring will be based on regular dialogue and meetings between the Project Manager/Coordinator and the Project Assurance Officer and will be in line with the results-based monitoring policies and procedures outlined in UNDP User Guide. The monitoring tools listed below are designed to ensure proper documentation of all project activities and knowledge products with a view to consolidate the necessary knowledge base for project evaluation. It is the responsibility of the Project Coordinator to produce the necessary documents and reports pertaining to these tools for presentation to UNDP and to the Project Board.

8. In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

Within the annual cycle

- On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in UNDP Quality Management tables (to be completed following the signing of the project document).
- An Issue Log shall be activated in Atlas and updated by the Project Coordinator to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex I), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Quarterly Progress Reports (QPR) shall be submitted by the Project Coordinator to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- A project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- A Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events

Annually

- **Annual Review Report.** An Annual Review Report shall be prepared by the Project Coordinator and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.
- **Annual Project Review.** Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.
- **Final Project Review** shall be conducted during the fourth quarter of the last year of the project by the Project Board as basis for assessing performance, contribution to related outcomes, and determining lessons for broader application. Using the final Project Review Report, the Lessons Learned Report and other documentation as appropriate, the Project Board should assess in this meeting the performance and success of the project, and its contribution to related outcomes.

Project Evaluation: The project will be evaluated by a team of independent consultants (national or international). The timing, TOR and composition of the evaluation team will be agreed to by the Project Board. All project components of the project “Support to Legal Aid and Disputes Settlement in Family Courts” will have the chance to be put to real test during the lifetime of the project scheduled 2009-2011

Monitoring and Evaluation Resources: 5% of the project budget will be allocated to monitoring and evaluation activities. \$2000 will be allocated to the conduct of the annual project audit.

Budget



Annual Work Plan

Egypt - Cairo

Award Id: 00044541

Report Date: 4/10/2009

Award Title: Support to legal Aid and Disputes settlement in the fami

Year: 2009

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget					
			Start	End		Fund	Donor	Budget Descr	Amount US\$		
00052432	Creat Legal Aid	LAO established			EGY Ministry of Justice	41602	DFID	71600	Travel	1,071.43	
					EGY Ministry of Justice	41602	DFID	72200	Equipment and Furniture	3,407.14	
					EGY Ministry of Justice	41602	DFID	72800	Information Technology Equipm	1,785.71	
					EGY Ministry of Justice	41602	DFID	74200	Audio Visual&Print Prod Costis	1,785.71	
					EGY Ministry of Justice	41602	DFID	75100	Facilities & Administration	652.50	
			LAO staff			EGY Ministry of Justice	41602	DFID	71400	Contractual Services - Individ	15,701.62
					EGY Ministry of Justice	41602	DFID	72100	Contractual Services-Companie	285.71	
					EGY Ministry of Justice	41602	DFID	75100	Facilities & Administration	453.25	
					EGY Ministry of Justice	41602	DFID	71300	Local Consultants	2,892.86	
					EGY Ministry of Justice	41602	DFID	71400	Contractual Services - Individ	1,642.86	
			LAO strategy			EGY Ministry of Justice	41602	DFID	71600	Travel	535.71
					EGY Ministry of Justice	41602	DFID	72800	Information Technology Equipm	392.86	
					EGY Ministry of Justice	41602	DFID	74500	Miscellaneous Expenses	4,538.21	
					EGY Ministry of Justice	41602	DFID	75100	Facilities & Administration	291.07	
					EGY Ministry of Justice	41602	DFID	71400	Contractual Services - Individ	4,602.00	
	PMU established			EGY Ministry of Justice	41602	DFID	72200	Equipment and Furniture	450.00		
			EGY Ministry of Justice	41602	DFID	72500	Supplies	178.57			
			EGY Ministry of Justice	41602	DFID	72800	Information Technology Equipm	227.27			
			EGY Ministry of Justice	41602	DFID	74100	Professional Services	71.43			
			EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	1,500.00			
		EGY Ministry of Justice	41602	DFID	74500	Miscellaneous Expenses	71.43				
		EGY Ministry of Justice	41602	DFID	75100	Facilities & Administration	531.88				
TOTAL											
00061224	DISPUTE SETTLEMENT	DSO staff			EGY Ministry of Justice	41603	DEN	72100	Contractual Services-Companie	7,928.57	
					EGY Ministry of Justice	41603	DEN	75100	Facilities & Administration	396.43	
		DSO strategy			EGY Ministry of Justice	41603	DEN	71300	Local Consultants	1,178.57	
					EGY Ministry of Justice	41603	DEN	71400	Contractual Services - Individ	19,327.60	
					EGY Ministry of Justice	41603	DEN	72100	Contractual Services-Companie	2,183.21	
					EGY Ministry of Justice	41603	DEN	75100	Facilities & Administration	1,480.59	
		DSO Support to PMU			EGY Ministry of Justice	41603	DEN	71400	Contractual Services - Individ	11,546.48	



Annual Work Plan

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Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		DSO Support to PMU			EGY Ministry of Justice	41603	DEN	72500	Supplies	178.00
					EGY Ministry of Justice	41603	DEN	72800	Information Technology Equipm	227.00
					EGY Ministry of Justice	41603	DEN	74100	Professional Services	71.00
					EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	3,500.00
					EGY Ministry of Justice	41603	DEN	74500	Miscellaneous Expenses	71.44
					EGY Ministry of Justice	41603	DEN	75100	Facilities & Administration	604.32
		DSO support/furniture			EGY Ministry of Justice	41603	DEN	71300	Local Consultants	1,964.29
					EGY Ministry of Justice	41603	DEN	71600	Travel	357.14
					EGY Ministry of Justice	41603	DEN	72200	Equipment and Furniture	1,535.71
					EGY Ministry of Justice	41603	DEN	72500	Supplies	607.14
					EGY Ministry of Justice	41603	DEN	72800	Information Technology Equipm	1,607.14
					EGY Ministry of Justice	41603	DEN	74500	Miscellaneous Expenses	714.29
					EGY Ministry of Justice	41603	DEN	75100	Facilities & Administration	339.29
		facilitate procedures			EGY Ministry of Justice	41603	DEN	71300	Local Consultants	1,000.00
					EGY Ministry of Justice	41603	DEN	71600	Travel	107.14
					EGY Ministry of Justice	41603	DEN	72500	Supplies	142.00
					EGY Ministry of Justice	41603	DEN	72800	Information Technology Equipm	2,100.00
					EGY Ministry of Justice	41603	DEN	75100	Facilities & Administration	167.46
TOTAL										
00072481	L.A.D.S.	Capacity Building for FCs			EGY Ministry of Justice	04000	UNDP	72500	Supplies	500.00
					EGY Ministry of Justice	04000	UNDP	72800	Information Technology Equipm	500.00
					EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	260.00
		Establishing LAOs & DSOs			EGY Ministry of Justice	04000	UNDP	71600	Travel	1,000.00
					EGY Ministry of Justice	04000	UNDP	72100	Contractual Services-Company	5,000.00
					EGY Ministry of Justice	04000	UNDP	72200	Equipment and Furniture	1,000.00
					EGY Ministry of Justice	04000	UNDP	72500	Supplies	300.00
					EGY Ministry of Justice	04000	UNDP	72800	Information Technology Equipm	2,000.00
					EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	200.00
		ICT for justice			EGY Ministry of Justice	04000	UNDP	71300	Local Consultants	2,000.00
					EGY Ministry of Justice	04000	UNDP	71400	Contractual Services - Individ	2,454.55



Annual Work Plan

Egypt - Cairo

Award Id: 00044541

Report Date: 4/10/2009

Award Title: Support to legal Aid and Disputes settlement in the fami

Year: 2009

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$
			Start	End		Fund	Donor	Budget Descr	
		ICT for justice			EGY Ministry of Justice	04000	UNDP	74200 Audio Visual&Print Prod Costs	6,222.73
		International Best Practices			EGY Ministry of Justice	04000	UNDP	72100 Contractual Services-Companie	0.00
		PMU			EGY Ministry of Justice	04000	UNDP	71400 Contractual Services - Individ	14,181.82
					EGY Ministry of Justice	04000	UNDP	74500 Miscellaneous Expenses	1,184.09
TOTAL									36,803.19
GRAND TOTAL									139,207.22



Annual Work Plan

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Year: 2010

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00072481	L.A.D.S.	Capacity Building for FCS			EGY Ministry of Justice	04000	UNDP	71300	Local Consultants	1,000.00
					EGY Ministry of Justice	04000	UNDP	72100	Contractual Services-Companie	20,000.00
					EGY Ministry of Justice	04000	UNDP	72500	Supplies	2,000.00
				EGY Ministry of Justice	04000	UNDP	72800	Information Technology Equipm	800.00	
				EGY Ministry of Justice	04000	UNDP	74100	Professional Services	2,000.00	
				EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	1,815.00	
				EGY Ministry of Justice	04000	UNDP	71300	Local Consultants	10,000.00	
				EGY Ministry of Justice	04000	UNDP	71600	Travel	3,000.00	
				EGY Ministry of Justice	04000	UNDP	72100	Contractual Services-Companie	5,000.00	
				EGY Ministry of Justice	04000	UNDP	72200	Equipment and Furniture	20,000.00	
				EGY Ministry of Justice	04000	UNDP	72500	Supplies	1,000.00	
				EGY Ministry of Justice	04000	UNDP	72800	Information Technology Equipm	12,000.00	
				EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	1,000.00	
				EGY Ministry of Justice	04000	UNDP	71300	Local Consultants	2,300.00	
				EGY Ministry of Justice	04000	UNDP	71400	Contractual Services - Individ	9,818.18	
				EGY Ministry of Justice	04000	UNDP	72200	Equipment and Furniture	10,000.00	
		EGY Ministry of Justice	04000	UNDP	72800	Information Technology Equipm	9,000.00			
		EGY Ministry of Justice	04000	UNDP	74200	Audio Visual&Print Prod Costs	7,555.91			
		EGY Ministry of Justice	04000	UNDP	71600	Travel	10,000.00			
		EGY Ministry of Justice	04000	UNDP	72100	Contractual Services-Companie	20,450.00			
		EGY Ministry of Justice	04000	UNDP	71400	Contractual Services - Individ	56,727.27			
		EGY Ministry of Justice	04000	UNDP	74100	Professional Services	2,000.00			
		EGY Ministry of Justice	04000	UNDP	74500	Miscellaneous Expenses	5,036.36			
TOTAL										
GRAND TOTAL										
212,502.72										
212,502.72										



Annual Work Plan

Egypt - Cairo

Award Id: 00044541

Report Date: 4/10/2009

Award Title: Support to legal Aid and Disputes settlement in the fami

Year: 2011

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00072481	L.A.D.S.	Capacity Building for FCs			EGY Ministry of Justice	04000	UNDP	71300	Local Consultants	1,000.00
						04000	UNDP	72100	Contractual Services-Companie	25,000.00
						04000	UNDP	72500	Supplies	2,000.00
		04000				UNDP	72800	Information Technology Equipm	850.00	
		04000				UNDP	74100	Professional Services	2,000.00	
		04000				UNDP	74500	Miscellaneous Expenses	2,315.00	
		04000				UNDP	71300	Local Consultants	10,000.00	
		04000				UNDP	71600	Travel	3,000.00	
		04000				UNDP	72100	Contractual Services-Companie	5,000.00	
		04000				UNDP	72200	Equipment and Furniture	10,000.00	
		04000				UNDP	72500	Supplies	1,000.00	
		04000				UNDP	72800	Information Technology Equipm	10,000.00	
		04000				UNDP	74500	Miscellaneous Expenses	1,000.00	
		04000				UNDP	71300	Local Consultants	2,500.00	
		04000				UNDP	71400	Contractual Services - Individ	7,363.64	
04000	UNDP	72200	Equipment and Furniture	10,000.00						
04000	UNDP	72800	Information Technology Equipm	9,393.18						
04000	UNDP	72100	Contractual Services-Companie	0.00						
04000	UNDP	71400	Contractual Services - Individ	42,545.45						
04000	UNDP	74100	Professional Services	2,000.00						
04000	UNDP	74500	Miscellaneous Expenses	3,727.27						
TOTAL										
GRAND TOTAL										
150,694.54										
150,694.54										